

**EXAMPLE PLAN - Forward Plan 1 January 2021 onwards
FOR THE PERIOD 1 FEBRUARY 2021 TO 31 MAY 2021**

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>Community Champions Expression of Interest This report seeks approval for the Council to establish a Community Champions grant scheme to support the Community Champions Fund (MHCLG). On 22 October 2020 the Minister for Equalities announced that the Ministry of Housing Communities and Local Government (MHCLG) would provide between £500k to £750k per local authority of funding to support those communities who have been shown to suffer disproportionately from COVID 19.</p> <p>The Cabinet is being asked to agree the eligibility criteria/application process for the funding.</p>	Cabinet	15 Dec 2020		Open	201207 Community Champions Reg 10 Notice FINAL	Portfolio Holder for Children <i>Jill Greenfield, Head of Integrated Local Partnerships</i> <i>jill.greenfield@kirklees.gov.uk</i>
<p>Draft Kirklees Specialist Accommodation Strategy & Plan 2020 - 2030 The Draft Kirklees Specialist Accommodation Strategy &</p>	Cabinet	19 Jan 2021	Portfolio leads for Adults & Health, Children & Young People	Open	Kirklees Housing Strategy	Councillor Viv Kendrick, Cabinet Member - Children (Statutory responsibility for Children), Councillor Musarrat Khan, Cabinet Member - Health

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>Plan 2020 – 2030 forms part of the overall Kirklees Housing Strategy.</p> <p>It sets out the approach that the Council and its partners will take to support residents with a care and / or a support need in their home, so that they remain as independent as possible.</p> <p>The strategy articulates current provision and addresses what the future demand for specialist and supported accommodation is likely to look like. It details the Council’s ambitions for the shape and capacity of the market over the life span of the strategy.</p>			<p>and Housing (to be consulted)</p> <p>Heads of Service in Commissioning and Market Development in Adults and Children’s and Housing & Growth Directorates</p> <p>Senior Leadership Teams in Adults & Health, Children & Young People and Housing and Growth.</p> <p>Clinical Commissioning Group (CCG) leads for Commissioning and Continuing Healthcare</p> <p>Asset Governance and Housing</p>			<p>and Social Care, Councillor Cathy Scott, Cabinet Member - Housing and Democracy <i>Julie Bullen</i> <i>j.bullen@kirklees.gov.uk</i>, <i>Karen Oates, Commissioning Manager (Acces to Housing)</i> <i>karen.oates@kirklees.gov.uk</i>, <i>Chris Porter, Health Development Officer - Commissioning, Public Health and Adult Social Care</i> <i>chris.porter@kirklees.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
			<p>Growth Boards The Accommodation Sufficiency group which has cross directorate involvement has been heavily involved in developing the strategy.</p> <p>The Specialist Accommodation Board has been consulted and signed off the strategy.</p> <p>Heads of service from Adults & Health (Commissioning), Children & Young People and Housing have been consulted.</p> <p>CCG colleagues have been briefed on the strategy and</p>			

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
			<p>provided feedback and comments.</p> <p>We are not aware of a requirement to publicly consult on the strategy.</p> <p>The senior management teams within Adults & Health, Children & Young People and Housing have each received a briefing for their own sign off of the strategy.</p>			
<p>The Huddersfield Blueprint - Compulsory Purchase The report will request that Cabinet approves the making of a Compulsory Purchase Order for property to help deliver regeneration of one of six key areas in The Huddersfield Blueprint.</p>	Cabinet	Not before 1st Jan 2021		Part exempt <i>Exempt information under Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local</i>	The Huddersfield Blueprint	Portfolio Holder for Corporate, Portfolio Holder for Regeneration <i>Richard Hollinson richard.hollinson@kirklees.gov.uk, Peter Steniulis peter.steniulis@kirklees.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
				<p><i>Government (Access to Information) (Variation) Order 2006 as the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It was considered that the disclosure of the information would be contrary to confidential terms and that the public interest in maintaining the exemption outweighed the public interest in disclosing the information and providing greater</i></p>		

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
				<i>openness and transparency in relation to public expenditure in the council's decision making.</i>		
<p>Kirklees Learning Strategy The Kirklees Learning Strategy captures our vision for learning and sets out key principles, priorities and approaches for the next 5 years that will underpin our ambition for all learners to achieve their full potential.</p>	Cabinet	Not before 1st Jan 2021	Schools and Learning Settings, School Governors, Cllr Viv Kendrick, Cllr Carole Patterson, Leadership Management Team Learning and the Education and Learning Partnership Board and associated committees, Kirklees Learning Progression Board, Childrens' Leadership Team Engagement	Open		Portfolio Holder for Children <i>Harkireet Sohel, Head of Service (Outcomes for Children)</i> <i>Harkireet.Sohel@kirklees.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
			has taken place with Schools, Colleges, learning settings, partners and stakeholders within the borough. This has taken the form of written feedback to draft versions, workshop discussions, formal meetings of the Education and Learning Partnership Board and associated committees and Kirklees Learning Progression Board.			
Netherton and South Crosland Neighbourhood Forum and Neighbourhood Development Plan Area Designation The council has received an application under the	Cabinet	19 Jan 2021	The council will notify statutory consultees and those who have expressed an interest in being	Open	The following will be published on the council	Portfolio Holder for Regeneration <i>Jo Scrutton</i> <i>jo.scrutton@kirklees.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>Neighbourhood Planning (General) Regulations 2012 (as amended) regulation 5 for the designation of a neighbourhood area and an application for the designation of a neighbourhood forum under regulation 8 for the purposes of preparing a neighbourhood development plan.</p> <p>There is no Parish Council/Town Council which covers the proposed neighbourhood area. In this situation, a group is able to form a forum for the area for the purposes of preparing a neighbourhood development plan providing it meets defined statutory requirements.</p> <p>Following agreement that the area designation and the forum meet statutory requirements, the council is required to publicise the details of the area and the proposed forum for comments.</p> <p>Once a Neighbourhood Development Plan has been “made” (adopted), it forms part of the council’s development</p>			<p>involved in neighbourhood planning. The council under Regulation 9 must publish the applications on its website and undertake publicity in “such other manner as they consider is likely to bring the application to the attention of people who live, work or carry on business in the area to which the application relates. The council will work with the proposed forum to ensure effective engagement particularly in the light of Covid-19.</p>			

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>plan and has considerable weight in determining planning decisions.</p> <p>The purpose of the report will be:</p> <ul style="list-style-type: none"> • To present the officer's view on whether the applications comply with statutory requirements and to seek endorsement of the propose designations. • To feedback comments received through the publicity of the applications. <p>The Regulations prescribe time limits for the determination of a neighbourhood area application. Except where a local planning authority is required to designate the whole of a parish, applications must be determined within 13 weeks of first being publicised, or 20 weeks where the application relates to more than one local planning authority area. If these time limits are not met, the local planning authority must designate all of the area</p>						

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>applied for.</p> <p>The neighbourhood area applied for covers Netherton and South Crosland. It borders two designated neighbourhood development plan areas: Newsome Neighbourhood Development Plan Area and Holme Valley Neighbourhood Development Plan Area and adjoins the boundary of the administrative area covered by Meltham Town Council.</p>						
<p>Major Fire Safety improvements to 4no High Rise Council Housing Blocks In accordance to our ongoing fire safety management plan; we are proposing major fire safety improvements to 4no High rise Council Housing blocks.</p>	Cabinet	16 Feb 2021	Tenant engagement, consultation through the concordat with WYFRS.	Open		<p>Portfolio Holder for Housing and Democracy <i>Asad Bhatti</i> <i>asad.bhatti@kirklees.gov.uk</i></p>
<p>City Connect Phase 3: Bradley to Brighouse Greenway Development Funding Agreement The City Connect Phase 3: Bradley to Brighouse Greenway is a scheme funded by the West Yorkshire plus Transport Fund (WY+TF) and</p>	Cabinet	19 Jan 2021	This decision is required to accept funding from the Combined Authority, consultation is not required.	Open		<p>Councillor Peter McBride, Deputy Leader and Cabinet Member for Regeneration <i>Keith Bloomfield, Operations Manager WYTF</i> <i>keith.bloomfield@kirklees.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>is included in the City Connect Phase 3 (CC3) Programme.</p> <p>The project will deliver a 6.5km high quality cycle and walking route between the settlements of Bradley and Brighouse crossing the Kirklees and Calderdale border. The route will predominantly be delivered off the highway but provide strategic links to the highway network, where required, to complement a number of other highways improvement schemes planned for the area. The project will complete a long standing 'missing link' in the strategic cycle network in the region and National Cycle Network.</p> <p>The Outline Business Case for the project was approved to the Combined Authority 01 October 2019 for £350,000 development costs for scheme design, land purchase, and business case development to FBC+, for which authorisation is sought.</p>						
Half Yearly Monitoring on Treasury Management	Cabinet	15 Dec 2020		Open		Portfolio Holder for Corporate <i>Rachel Firth</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>Activities 2020-2021 To consider the treasury management activities for the period 1 April – 30 September 2020.</p>						<p><i>rachel.firth@kirklees.gov.uk</i></p>
<p>Community Investment Fund (Do Something Now) <u>Community Plus – Community Invest Fund</u></p> <p>The 'Community Plus – Community Invest Fund' was approved by cabinet in October 2018; designed to be a healthy conversation with community providers about the identified need for a service / support and their offer as a community-based provider.</p> <p>Based on the learning from the first implementation phase of the Community investment Fund we would like to propose changes to the scheme in terms of allocation sizes and how allocations are made.</p>	<p>Cabinet</p>	<p>Not before 1st Jan 2021</p>	<p>Community Plus managers and workers consulted with Third Sector Leaders and groups/individuals who submitted bids.</p> <p>Portfolio holders and key elected members were consulted in original scheme.</p> <p>Portfolio Holders & members to be consulted on proposed changes as a priority.</p> <p>Consultation/conversation were</p>	<p>Open</p>		<p>Portfolio Holder for Health and Social Care <i>Jill Greenfield, Head of Integrated Local Partnerships</i> <i>jill.greenfield@kirklees.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
			<p>also had with Wellness Service, Public Health and Greater Huddersfield CCG.</p> <p>Consulted with groups and individuals who had submitted bids, Community Plus, Wellness and Public Health services.</p>			
<p>Holmfirth Town Centre Access Plan Funding Acceptance The Holmfirth Town Centre Access Plan is a scheme funded by the West Yorkshire plus Transport Fund (WY+TF) and is included in Phase 1 of the Corridor Improvement Programme (CIP).</p> <p>The scheme aims to reduce congestion in Holmfirth Town Centre to improve journey times and accessibility into the town centre. The scheme comprises of several measures to address</p>	<p>Service Director for Finance</p>	<p>5 Jan 2021</p>		<p>Open</p>		<p>Councillor Peter McBride, Deputy Leader and Cabinet Member for Regeneration <i>Keith Bloomfield, Operations Manager WYTF</i> <i>keith.bloomfield@kirklees.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>conflicting highway uses within the town centre, these include upgrading existing traffic signals, improvements to pedestrian crossings, widening footways and enhancing the public realm.</p> <p>The Outline Business Case for the project was submitted to the Combined Authority in March. Additional project development funding of £640,000 has been approved by the West Yorkshire Combined Authority (WYCA), which takes the overall funding to £890,000. Authorisation is sought to accept the grant funding and enter into a revised Funding Agreement with WYCA to progress the scheme to Full Business Case with costs.</p>						
<p>Holmfirth Town Centre Access Plan Funding Expenditure The Holmfirth Town Centre Access Plan is a scheme funded by the West Yorkshire plus Transport Fund (WY+TF) and is included in Phase 1 of the Corridor Improvement Programme (CIP).</p>	Strategic Director for Growth and Regeneration	5 Jan 2021		Open		<p>Councillor Peter McBride, Deputy Leader and Cabinet Member for Regeneration <i>Keith Bloomfield, Operations Manager WYTF</i> <i>keith.bloomfield@kirklees.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>The scheme aims to reduce congestion in Holmfirth Town Centre to improve journey times and accessibility into the town centre. The scheme comprises of several measures to address conflicting highway uses within the town centre, these include upgrading existing traffic signals, improvements to pedestrian crossings, widening footways and enhancing the public realm.</p> <p>The Outline Business Case for the project was submitted to the Combined Authority in March. Subsequently, additional project development funding of £640,000 has been approved, which takes the overall Funding Agreement to £890,000. Authorisation is sought to proceed with developing the design and full business case for the scheme.</p>						
<p>Rent and Service Charge setting for Housing Revenue Account properties - 2021/2022</p> <p>To consider and approve the rent setting policy for 2021-2022 in relation to Housing</p>	Cabinet	19 Jan 2021		Open		<p>Portfolio Holder for Corporate <i>Helen Geldart, Head of Service Housing</i> <i>helen.geldart@kirklees.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
Revenue Account Properties.						
<p>Community Infrastructure Levy - next steps</p> <p>In light of proposals to reform the national planning system, this item is to enable Cabinet to debate the next steps in relation to the Kirklees Community Infrastructure Levy including an officer recommendation not to adopt the Community Infrastructure Levy at this stage.</p>	Cabinet	19 Jan 2021	<ul style="list-style-type: none"> • Communities and Environment • Corporate Economy • Housing and Democracy • Strategy and Strategic Resources , New Council and Regional Issues 	Open	Community Infrastructure Levy	Portfolio Holder for Housing and Democracy <i>Steven Wright</i> <i>steven.wright@kirklees.gov.uk</i>
<p>Calculation of Council Tax Base 2021-2022</p> <p>To calculate the various tax bases that will apply to the Kirklees area for 2021-2022.</p>	Cabinet	26 Jan 2021		Open		Portfolio Holder for Corporate <i>Mark Stanley</i> <i>mark.stanley@kirklees.gov.uk</i>
<p>Kirklees School Funding Arrangements - Financial Year 2021-2022</p> <p>To consider the Kirklees schools funding formula for 2021-2022 to be submitted to the Education and Skills</p>	Cabinet	19 Jan 2021		Open		Councillor Carole Pattison, Cabinet Member for Learning, Aspiration and Communities, Councillor Graham Turner, Cabinet Member - Corporate <i>David Gearing, Finance Manager (Schools), Senior</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
Funding Agency.						<i>Finance Officer, Financial Management, Risk, IT and Performance david.gearing@kirklees.gov.uk</i>
<p>Dewsbury Town Deal - Town Investment Plan To seek the agreement of Cabinet to:</p> <ol style="list-style-type: none"> 1. Note and agree the Town Investment Plan for Dewsbury. 2. To note and agree the levels of match funding required to deliver projects. 3. To delegate authority to the Service Director for Economy and Skills, in consultation with Dewsbury Town Deal Board, to make any final changes to the content of the TIP prior to submission to Government at the end of January 2021 provided that any material changes required to be made by the Service Director are made in consultation with the portfolio holder for Regeneration. 4. To submit the Dewsbury 	Cabinet	19 Jan 2021	Extensive consultation has been undertaken as part of the overall process of drawing up the Town Investment Plan. This ran throughout November 2020.	Open	Dewsbury Blue Print	Councillor Peter McBride, Deputy Leader and Cabinet Member for Regeneration <i>Simon Taylor, Head of Development & Master Planning, Growth & Housing simon.taylor@kirklees.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>Town Investment Plan to government before the end of January 2021.</p> <p>5. Once submitted to government to authorise that: the Director of Growth and Regeneration, in consultation with, the Portfolio holder for Regeneration and the Dewsbury Town Deal Board, negotiate and enter into a Town Deal with Government and to activate any changes to the plan to achieve that aim.</p> <p>6. Once approved by Government authorise the Service Director to enter into the grant agreement as the accountable body and take all necessary steps to implement the grant agreement and associated proposals.</p>						
<p>Council Annual Budget Report 2021-2022 and following years; incorporating Capital Treasury Management, General Fund, Revenue and</p>	<p>Cabinet, Council</p>	<p>26 Jan 2021</p>		<p>Open</p>		<p>Portfolio Holder for Corporate <i>Eamonn Croston, Service Director for Finance and Section 151 Officer</i> <i>eamonn.croston@kirklees.gov.</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<p>Housing Revenue Account To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme and Housing Revenue Account to be set in accordance with agreed treasury management principles.</p>						<p><i>uk</i></p>
<p>Corporate Financial Monitoring Quarter 3, 2020-2021 To consider the third quarter revenue and capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Financial Procedure Rules.</p>	<p>Cabinet</p>	<p>16 Mar 2021</p>		<p>Open</p>		<p>Portfolio Holder for Corporate <i>Sarah Hill, Finance Manager</i> <i>sarahm.hill@kirklees.gov.uk</i></p>
<p>Financial Outturn Report 2020-2021 to include the Revenue, Capital and Housing Revenue Account Outturn Position and Annual Report on Treasury Management To consider and note the financial outturn reports in relation to revenue, capital and treasury management, and make decisions as appropriate based upon the</p>	<p>Cabinet</p>	<p>Not before 1st Jun 2021</p>		<p>Open</p>		<p>Portfolio Holder for Corporate <i>James Anderson</i> <i>james.anderson@kirklees.gov.uk</i> <i>uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
finalised financial position.						
<p>Technical Changes to Council Tax - Update on Discounts and Exemptions</p> <p>To provide an update on current policy in respect of council tax discounts and exemptions, including proposals for further local discretion within existing national legislative guidelines</p>	Cabinet	16 Feb 2021		Open	Technical changes to Council Tax	<p>Portfolio Holder for Corporate</p> <p><i>Steve Bird, Head of Revenues and Benefits</i></p> <p><i>steve.bird@kirklees.gov.uk</i></p>
<p>Investing in Small Town Centres</p> <p>To set out and agree an approach for developing programmes to support the next set of investment plans for town centres across Kirklees.</p> <p>This report sets out seeks to agree:</p> <ul style="list-style-type: none"> • the next tranche of town centres, • the requirements needed to access the funding, • a preferred list of project or programme types that funding can be used towards; • the amounts of funding to be made available; 	Cabinet	16 Feb 2021	Town Centre Regeneration / Assets	Open		<p>Portfolio Holder for Regeneration</p> <p><i>Simon Taylor, Head of Development & Master Planning, Growth & Housing</i></p> <p><i>simon.taylor@kirklees.gov.uk</i></p>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
<ul style="list-style-type: none"> • a preferred timeframe for delivery; • Council resources and Governance to support this initiative and if agreed; • to authorise officers to commence delivery of the programme and projects. <p>Background Papers - Huddersfield Blue Print 2019</p>						
<p>Determination of school admission arrangements for 2022/23</p> <p>This report will present the outcomes of this year's statutory consultation on admission arrangements for all Kirklees community and voluntary controlled schools for 2022/23. These admission arrangements must be determined by 28th February 2021 to comply with the School Admissions Code.</p>	Cabinet	16 Feb 2021	There will be a six week statutory consultation with all stakeholders			Councillor Carole Pattison, Cabinet Member for Learning, Aspiration and Communities <i>Sharon Oldfield, School Admissions Manager</i> <i>sharon.oldfield@kirklees.gov.uk</i> , <i>Martin Wilby, Acting Deputy Assistant Director, LA Statutory Duties Learning and Skills</i> <i>martin.wilby@kirklees.gov.uk</i>
<p>Kingsgate Phase 2 - funding from the Property Investment Fund</p> <p>Seeking Cabinet approval for a loan from the Property Investment Fund for Kingsgate Phase 2.</p>	Cabinet	19 Jan 2021		Part exempt Exemption Clause 3 - This Appendix is recommended for consideration in private in	Background Papers	Portfolio Holder for Corporate, Portfolio Holder for Regeneration <i>Adele Buckley, Head of Regeneration and Strategic Assets</i> <i>adele.buckley@kirklees.gov.uk</i>

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
				<p><i>accordance with Schedule 12A of the Local Government Act 1972 namely it contains information relating to the financial and business affairs of a third party. It is considered that disclosure of the information would adversely affect WD Ltd and therefore the public interest in maintaining the exemption, which would protect the rights of an individual or the council, outweighs the public interest in disclosing the information and providing greater</i></p>		

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Likely Exemption	Background documents	Member / Officer Contact
				<i>openness in the council's decision making.</i>		
<p>Locality Based Unclassified Roads Programme Approval is being sought on the prioritisation of the £15 million Locality Based Unclassified Road 3 year programme.</p>	Cabinet	19 Jan 2021		Open		<p>Portfolio Holder for Regeneration <i>Kathryn Broadbent</i> <i>kathryn.broadbent@kirklees.gov.uk</i></p>